

KIRK A. DOMER
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OFFICE HRS: By Appointment

DESCRIPTION OF COURSE:

Preparation for a career as theatre professional and/or academician.

The purpose of this course is to tie up loose ends in your education as an artist & educator. While these professional pursuits often intersect, there are distinct demands that you must experience before graduating.

For your life as professional actor or designer you will need to create a marketing plan for yourself in order to showcase your work in the best way possible. By the end of this course you will have a strategic plan for marketing yourself for future professional endeavors.

For your future launch into academia, you will need experience in areas of curriculum and grant creation that will serve you well for retention, reappointment, promotion, and the pursuit of tenure. By the end of this course you will have experienced several real examples of academic service and professorial responsibilities beyond that of student.

It is expected that experience in both of the aforementioned arenas will enhance your future (whatever the path) as it is impossible to predict the future.

RECOMMENDED TEXTS:

- Jaen, Rafael, Show Case: Developing, Maintaining, and Presenting a Design-Tech Portfolio for Theatre and Allied Fields (2nd Edition)
- Merlin, Joanna, Auditioning: An Actor-Friendly Guide

COURSE OBJECTIVES:

- Curriculum Vitae/Cover Letter
 - Create/develop an approved/updated CV and cover letter for a job you have identified from ArtSearch or a like source.
- Teaching Philosophy
 - Using examples of others' philosophies, create your own.
- Diversity & Equity Statement
 - Define how your professional skills, experience, and/or willingness to engage in activities that would enhance campus diversity and equity efforts are relevant to your future as an academic professional.
- Professional Articles
 - Report on a professional article or like source related to your professional goals. (Specific due dates are listed under: % BREAKDOWN OF FINAL GRADE)
- Reference Letters
 - Using examples of others' reference letters, create your own based on an assigned undergraduate with a specific level of "reference support."
- Course Creation
 - Using provided course format, create a unique "specialty course" that you could teach and/or present as part of a job application.
- Website Creation
 - If you do not have a website, you will create and publish a professional website. If you have one already, you should update and refine it based on notes provided in class.

- Stratford Immersion/Portfolio Review
 - You will successfully engage with Department of Theatre guest professionals in a creative outlet.
- Grant Writing
 - Using resources provided, you will write one grant that will be adjudicated by a professional review panel.
- Job Application
 - Using many of the aforementioned materials, you will prepare a complete job application. Hopefully, you will also apply for at *least* one job!
- Skype Interview
 - Using your Job Application as a basis, you will successfully complete a mock interview.

WEEKLY SCHEDULE (Subject to Change)

Week	Date	Topic	Assignments & Due Dates
1	9/1	<i>Discuss:</i> Syllabus, Course Expectations, and Professional Article Assignment <i>Kirk Present:</i> CV, Cover Letter, and Reference Letters (also D2L) <i>Due:</i> CV	DUE: <ul style="list-style-type: none"> • CV Reminders... Due 9/8: <ul style="list-style-type: none"> • Cover Letter • Post Professional Article to D2L for Peer Review
2	9/8	<i>Review:</i> CV <i>Due and Discuss:</i> Cover Letters and Professional Article posting <i>Kirk Present:</i> Teaching Philosophy, Diversity & Equity Statement, Course Creation, and Website Design Overview	DUE: <ul style="list-style-type: none"> • Cover Letter • Post Professional Article to D2L Reminders... Due 9/15: <ul style="list-style-type: none"> • Diversity & Equity Statement • Web Design Concept
3	9/15	<i>Due:</i> Diversity & Equity Statement, and Web Design Concepts <i>Discuss:</i> Reference Letters, Job Application	DUE: <ul style="list-style-type: none"> • Diversity & Equity Statement • Web Design Concept Reminders... Due 9/22: <ul style="list-style-type: none"> • CV Update • Teaching Philosophy
4	9/22	<i>Due:</i> CV Update and Teaching Philosophy <i>Discuss:</i> Q&A on Paperwork	DUE: <ul style="list-style-type: none"> • CV Update • Teaching Philosophy Reminders... Due 9/29: <ul style="list-style-type: none"> • Cover Letter Update • Reference Letter
5	9/29	<i>Due:</i> Cover Letter Update and Reference Letter <i>Discuss:</i> Skype Interview, CV updates, and Teaching Philosophy	DUE: <ul style="list-style-type: none"> • Cover Letter Update • Reference Letter Reminders... Due 10/6: <ul style="list-style-type: none"> • Diversity & Equity Statement Update
6	10/6	<i>Due:</i> Diversity & Equity Statement Update ATTEND THR 492 on Friday 10/6 in SNY C201 from 10:20-12:10 TAX Training with Jordan Sutton from Sutton Advisors, PLC	DUE: <ul style="list-style-type: none"> • Diversity & Equity Statement Update Reminders... Due 10/13: <ul style="list-style-type: none"> • Professional Article Discussion I • Teaching Philosophy Update

7	10/13	<p><i>Due:</i> Teaching Philosophy Update <i>Present:</i> Professional Articles Discussion I Grant Writing Workshop with Emily Sutton-Smith</p>	<p>DUE:</p> <ul style="list-style-type: none"> Teaching Philosophy Update Professional Article Discussion I <p>Reminders... Due 10/20:</p> <ul style="list-style-type: none"> Professional Article Discussion II Course Creation
8	10/20	<p><i>Due:</i> Course Creation <i>Present:</i> Professional Article Discussion II <i>Discuss:</i> Cover Letter Updates, Reference Letters, and Course Creation</p>	<p>DUE:</p> <ul style="list-style-type: none"> Course Creation Professional Article Discussion II <p>Reminders... Due 10/27:</p> <ul style="list-style-type: none"> Grant Proposal Draft (Due 10-23-17)
9	10/27	<p>NO CLASS – Kirk at IU <i>Due:</i> Grant Proposal Draft (Due to Emily S-S directly via email by Monday 10-23-17)</p>	<p>NO CLASS – Kirk at IU DUE:</p> <ul style="list-style-type: none"> Grant Proposal Draft (10-23-17) <p>Reminders... Due 11/3:</p> <ul style="list-style-type: none"> Diversity & Equity Statement Update Professional Article Discussion III
10	11/3	<p><i>Due:</i> Diversity & Equity Statement Update <i>Present:</i> Professional Article Discussion III <i>Q&A:</i> Course Creation Grant Writing Follow-up Workshop with E S-S</p>	<p>DUE:</p> <ul style="list-style-type: none"> Diversity & Equity Statement Update Professional Article Discussion III <p>Reminders... Due 11/10:</p> <ul style="list-style-type: none"> Job Application
11	11/10	<p>MFA Designers ONLY MFA Actors with Stratford <i>Discuss:</i> Design Q&A Roundtable <i>Due:</i> Job Application (Final versions of CV, Cover Letter, Teaching Philosophy, Diversity & Equity Statement, and Course Creation)</p>	<p>DUE:</p> <ul style="list-style-type: none"> Job Application <p>Reminders... Due 11/17:</p> <ul style="list-style-type: none"> Professional Article Discussion IV Final Grant Proposal Website
12	11/17	<p>Misanthrope Matinee <i>Present:</i> Professional Article Discussion IV <i>Due:</i> Final Grant Proposal and Website</p>	<p>Matt and Greg: meet me for 30 minutes outside of class. DUE:</p> <ul style="list-style-type: none"> Professional Article Discussion IV Final Grant Proposal Website
13	11/24	<p>NO CLASS – THANKSGIVING</p>	<p>NO CLASS – THANKSGIVING Reminders... Due 12/1 & 12/8:</p> <ul style="list-style-type: none"> Skype Interviews
14	12/1	<p>Skype Interviews (arranged) 9:00am – 12:00pm</p>	<p>DUE:</p> <ul style="list-style-type: none"> Skype Interviews
15	12/8	<p>Skype Interviews (arranged) 9:00am – 10:30am Official class starts at 10:30am for Grant Feedback from Review Panel</p>	<p>DUE:</p> <ul style="list-style-type: none"> Skype Interviews

EXAM: Thursday, December 14, 2017 from 10:00am – 12:00pm

BREAKDOWN OF FINAL GRADE:

- Each assignment grade is evaluated on three criteria: “application of course materials”, “quality of work”, and “completion of work.”
- Academic dishonesty will result in a course grade of 0.0.

% BREAKDOWN OF FINAL GRADE:

Artist:

Website Creation & Artist Statement	15 Points
Stratford Immersion/Portfolio Review	5 Points
Job Identification/Application	10 Points

Educator:

CV	10 Points
Teaching Philosophy	10 Points
Diversity & Equity Statement	5 Points
Course Creation	5 Points

Artist/Educator:

Cover Letter	10 Points
Reference Letter	5 Points
Grant Writing	15 Points
Skype Interview	5 Points
Professional Articles	5 Points
10/13: I: Assignments: Greg Hunter and Matthew Greenbaum	
10/20: II: Assignments: Lee Jones, Curran Jacobs, and Kathryn Stahl	
11/3: III: Assignments: Kristy Allen and Heather Brown	
11/17: IV: Assignments: Karen Vance and Peter Verhaeghe	

Total: 100 Points

GRADING SCALE:

- 93-100 = 4.0
- 88-92 = 3.5
- 83-87 = 3.0
- 78-82 = 2.5
- 73-77 = 2.0
- 68-72 = 1.5
- 60-67 = 1.0
- 0-59 = 0.0